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9 February 1967

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

25X1C

1. Training

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[REDACTED]

sometime in April and will provide three weeks basic orientation, three weeks of area orientation, and up to 44 weeks of language training. FSI is now searching for space; they may have to begin the course in the old rooms at Arlington Towers and then move to a building in Rosslyn which is supposed to be completed in June. The estimated first year input figures are as follows:

USIA	30
AID	150
CIA	20-40

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[REDACTED]

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2. Regulation of Training Agreements

25X1A9a [redacted] discussed with [redacted] OGC, the
draft of a proposed revision of [redacted] Training at Non-CIA Facilities
Under the Government Employees Training Act. [redacted] questioned the
legality requiring employees trained at other Government agencies to enter
into a Training Agreement with the Agency. There also is a question about
requiring employees under a Training Agreement who voluntarily leave the
Agency for other Government employment to repay the cost of such training.

25X1A9a [redacted] recommended that this be fully explained in the regulation and
will provide OTR with appropriate wording to cover the legal aspects of this
25X1A9a requirement. On realistic, rather than legal, grounds, both [redacted] and
[redacted] have questioned the desirability of requiring Training Agreements
for part-time academic training. [redacted] is drafting a memorandum
addressed to Colonel White requesting authority to delete from the regulation
the requirements for Training Agreements for extensive training at other
Government agencies and part-time academic training.

3. Visit to CIA by the FSI Senior Seminar

25X1A9a OTR administered its first Senior Seminar visit to Langley on 26 Jan-
uary. This was the "Day at CIA" for the 9th FSI Senior Seminar in Foreign
Policy. Attached for your information is a memorandum on the visit sub-
mitted by [redacted]

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4. The Agency's Drinking Problem

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[REDACTED] met with [REDACTED] OMS, on 2 February to discuss the coverage of the drinking problem in the COS Seminar and the Support Services Course. [REDACTED] indicated that the coverage was on the right track and suggested a more up-to-date movie that might be used in the two courses.

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5. Automation of Office of Communications Training Records

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[REDACTED] Office of Communications, have discussed with OTR the feasibility of automating training records now manually maintained by OC. In the late 50's an agreement was worked out between OTR and OC whereby OC's training would not be a part of the official training record. Both [REDACTED] believe that the considerations of security and sensitivity that entered into the original agreement no longer apply. Additional discussions are planned and if the decision is made to automate OC records, an estimated 40,000 new entries will become part of the Agency's training file.

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6. The Vietnamese Language Training

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At the request of [REDACTED] DC/FE, a pilot program of the Berlitz Total Immersion course in Vietnamese has been arranged. The subject is a staff agent and is denied access to Agency facilities.

7. Courtesy Level Language Program

The first semester of the Courtesy Level Language Program, consisting

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of one French class, was completed on 3 February. The five students in the class all reached or exceeded the courtesy level in reading and writing, and four of the five successfully attained a courtesy level in spoken French.

25X1A9a 8. Briefing of Naval Reserve Unit

25X1A9a On 31 January [REDACTED] Assistant to the Director, advised

[REDACTED] that Colonel White had approved a request for an Agency briefing of a Naval Reserve Unit in Pittsburgh on 20 May. A speaker has yet to be selected for this briefing.

25X1A9a 9. Executive Seminar in PPE

[REDACTED] OL, is attending the Executive Seminar in PPE which began 6 February at the University of Maryland. [REDACTED] O/PPE, is scheduled for the next running of the Seminar which begins 20 March. 25X1A9a

[REDACTED] has requested that OTR block a slot for this running for use by the Clandestine Services. Since we normally are allowed only one space, we plan to make a plea for two spaces to accommodate the DDP requirement.

10. Non-Agency Briefings

During this reporting period the following non-Agency briefings were given: a) 20 State mid-careerists on "The Implications of the Sino-Soviet Conflict in the World Communist Movement;" b) seven USAF officers now assigned to NSA on the Agency's mission and functions and the production of finished intelligence; c) a group of businessmen attending the Business Council for International Understanding Program at American University

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25X1X7 on the Agency's role in the Federal Government; d) 65 AID personnel being prepared for overseas assignments on the Agency's mission and functions; e) [REDACTED] on the general responsibilities of the Agency and on the Director's special tasks at the White House and USIB levels.

for JCF
John Richardson
Director of Training

Atts

1. OTR Attendance
2. Memorandum on the Visit to CIA by the Senior Seminar in Foreign Policy

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